

Punctuation: End Punctuation . ? !

1. Use a period at the end of affirmative statements, commands, and polite requests.
Examples: Our carefully planned vacation suffered many inconveniences.
May I have your attention, please.
2. Use periods after all abbreviations, except those that are capitalized.
Examples: Mr., Dr., Co., Ltd., Inc., etc.
UNESCO, NATO, UNICEF, EKG, DVD
3. Use question marks after all direct questions.
Example: Are you ready to leave now?
4. Use exclamation points at the end of sentences which express strong feeling or surprise.
Example: Run for your life, the building is on fire!

Use the correct END PUNCTUATION in these sentences.

1. Where did you spend your holidays
2. May I have your attention
3. What a delightful surprise
4. He works for the CIA in Washington
5. Ms Gamble left Dr Frank's office to work at the pharmaceutical company in Montreal.